

C B S Courtesy Code

Always be polite and respectful to others. Courtesy is a sign that we are civilized and belong to the human family whose Father is God.

Conduct Towards the Faculty

- Always address adults by saying “*Brother*” or “*Mr.*” or “*Mrs.*” before their names.
- Say “*Yes, Brother,*” or “*No, Brother,*” or “*Yes, Sir,*” or “*No, Ma’am*” to answer a question. **Don’t say “Yep,” or “Nope” or “Uh-huh.”**
- Say “*Thank you,*” **every time** a person helps you.
- Say “*Excuse me,*” when you don’t understand and you want a Teacher to repeat something for you. Don’t say “*What?*” or “*Huh?*”
- Excuse yourself when you want to interrupt a Faculty member who is busy. Wait your turn when a person is talking to someone.
- Say “*Yes, Brother,*” or “*Yes, Sir,*” or “*Yes, Ma’am,*” when someone asks you to do something.
- To enter a classroom while a teacher is teaching, knock gently, excuse yourself and ask permission to enter.
- Step aside and let an adult pass when both of you are going through a doorway at the same time. Hold the door open for adults if you are only a step ahead of them.
- When Faculty members correct you for some fault:
 - Be quiet and listen until they are finished talking
 - Answer all questions politely.
 - Do what you are told **right away**.
 - If you have anything to say, wait until they are finished and ask permission to speak.
 - Accept their decisions. Don’t argue, make faces or walk away while they are talking.
- Unless otherwise directed, rise and greet a Teacher entering a classroom.

Things You Should Avoid in Class:

- Talking to another boy while class is in session;
- Answering out loud without being called upon;
- Leaving your desk without permission;
- Making faces or noises that distract others;
- Daydreaming;
- Playing around when the Teacher isn’t there or when he isn’t looking;
- Taking too long to get busy;
- Taking too long to finish your work;
- Doing sloppy work;
- Letting your desk and cubby get messy;
- Bringing things to school without permission that have nothing to do with school work.
- Complaining about class work or homework;
- Not having all materials for class ready when the Teacher expects it.
- Continually having to borrow materials from your classmates.

Things you should avoid outside class:

- Running through classrooms, halls, and breezeways;
- Making noises outside a classroom;
- Arguing and shoving in line;
- Yelling at another boy when you are standing near an adult;
- Slamming doors;
- Littering the property or ponds with your food and papers;
- Wandering out-of-bounds during lunch period or recess;
- Showing poor sportsmanship during games;
- Using bad language;
- Getting into fights;
- Speaking rudely to any adult, **especially your parents.**

Things to remember at all times:

- Be aware of how your actions impact others;
- Treat others respectfully - as you would have them treat you;
- From your mistakes, learn how to become a better person;
- Treat CBS as you would your own home.
- In the spirit of gentlemanship, be mindful of opportunities to appropriately assist ladies in their endeavors, **especially your mothers.**